

Special terms and conditions of contract

CONFIDENTIAL

For the project

Gender in Smart Cities / Resilient Urban Development: Gender and Digital Approaches as drivers for sustainable growth and recovery in Cities

with project processing number G-018079-001

in India

and the tender published

Technical Assistance to implement gender-responsive solid waste management / circular economy and green public spaces in India

Transaction number: 10001623

[Transaction number and project processing number must be quoted in all correspondence and invoices]

commissioned by the

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– hereinafter referred to as ‘GIZ’ –

and implemented by the Contracted Party named in the contract award notification

the following special terms and conditions of contract shall apply:

1. Purpose of the contract and intended development results of the overall project

The German Federal Ministry for Economic Cooperation and Development (BMZ) (the ultimate commissioning party) has commissioned GIZ to implement the overall project.

The objective of the overall project is to strengthen and empower the relevant stakeholders for the implementation of the demonstration projects and practical models to ensure the improvement of climate-resilient municipal public services.

The objective of the tender published is to improve the data and knowledge base for the provision of climate-resilient municipal services, to develop models in which women and girls benefit as providers and users of improved climate-resilient municipal public services in partner cities and to train relevant actors to improve climate-resilient municipal public services.

2. Scope of work

In order to achieve this objective and the associated development results, the Contracted Party undertakes to perform the services and achieve the results listed in the terms of reference and specified in detail in the Contracted Party's tender.

Force majeure

To supplement Section 2.2.8 of the General Terms and Conditions of Contract, in the case of force majeure, GIZ and the Contracted Party undertake to adjust their contractual services to the changed circumstances in accordance with the principle of good faith; this applies to the performance period, the services to be delivered and, if necessary, the remuneration.

3. Start of the contract, performance period and place of supply

3.1 The contract comes into force upon notification of its award. The anticipated performance period begins on contract award and ends on 30th June 2028.

The final performance period will be specified in the contract award notification. In the event that it diverges from the anticipated performance period, the contract value may not be called in its entirety.

The Contracted Party performs the work/service for a GIZ country office in GIZ - GRC project, 3rd Floor, B5/2 Safdarjung Enclave, New Delhi - 110029. In accordance with Section 3a,

Paragraph 2, Sentence 2 of the German VAT Act (Umsatzsteuergesetz – UStG), the place of supply for VAT purposes is therefore in India.

4. Plan of operations

At the start of implementation and annually thereafter, the Contracted Party shall submit a plan of operations that sets out the assignment of experts in text form to the GIZ commission manager for approval. Amendments to the plan of operations require the prior approval of GIZ in text form.

5. Assignment of personnel

In order to perform the services, the Contracted Party shall assign the experts listed in the tender with price schedule. The price schedule indicates the duration of assignment of each expert.

Amendments to the duration of assignment specified in the price schedule, amendments to the personnel requirements and/or changes in the key experts assigned require the prior approval of GIZ, which shall be documented in a supplement to the contract.

Before each assignment of short-term experts, the Contracted Party shall submit to the GIZ commission manager an implementation proposal in text form (indicating the proposed expert, the terms of reference, the duration of the assignment, specification of inputs for the home country/country of assignment) for approval.

6. Procurement of materials and equipment

- 6.1 Before procuring the materials and equipment, the Contracted Party shall submit to the GIZ commission manager a detailed procurement list for examination and approval. Approval must be given in text form.
- 6.2 If and to the extent that the Contracted Party uses some of the materials and equipment procured (e.g. vehicles or office equipment) to implement project measures following the completion of the commission or following a termination of the contract, GIZ shall decide at its discretion what steps to take with respect to the items of equipment in the interests of continuing the project. GIZ shall notify its decision following completion of the commission in text form.
- 6.3 The Contracted Party shall take an inventory of the procured materials, equipment and replacement parts pursuant to Section 2.4.2.4 of the General Terms and Conditions of Contract.

7. Local contributions

GIZ shall commission the Contracted Party to handle local contributions, which the Contracted Party will grant on the basis of the 'Agreement for local contributions (template)' attached hereto as an annex and in compliance with the provisions of the General Terms and Conditions of Contract and the annex 'Guidelines on local contributions' to the General Terms and Conditions of Contract.

8. Reporting

- 8.1 The Contracted Party shall submit reports pursuant to the applicable General Terms and Conditions of Contract in the language and on the dates specified in the terms of reference and in accordance with any other provisions laid down in this regard.
- 8.2 The final report shall be due at the latest at the end of the term of the commission.

9. Remuneration

The agreed remuneration amount is laid down in the Contracted Party's price schedule, which forms an integral part of the contract.

In addition to the remuneration, GIZ shall pay VAT to the extent that it is applicable under statutory regulations (see Section 3 on determining the place of supply for VAT purposes).

10. Payments

The agreed remuneration shall be paid as follows:

10.1 Advance payment

Advance payments shall be made upon request for payment in text form no later than 15 days after the end of the calendar month in which the contractually agreed work was started.

The provision and the amount of any advance payments shall be specified in the contract award notification. In the event that security is required, this shall be mentioned in the contract award notification.

The advance payment shall be offset over the contract term, at the latest against the final invoice.

10.2 Settlements and interim invoices

The Contracted Party shall submit an interim invoice to GIZ for services actually provided every three months after the start of the contract. No further interim settlements may be applied for outside these intervals. The number of interim invoices in addition to the final invoice for this contract will be specified in the contract award notification.

10.3 If funds are to be transferred to the country of assignment for procurement and local contributions, the Contracted Party shall open a special bank account. Any charges incurred in this respect shall be borne by the Contracted Party.

With each interim invoice, the Contracted Party shall submit bank statements that document in full the transfer and exchange transactions into local currency.

11. Options or follow-on contract

11.1 Pursuant to Section 7 in the terms of reference, GIZ reserves the right to exercise options or enter into a follow-on contract

11.2 Procurement of materials and equipment

GIZ is entitled to top up the original overall budget set out in the contract for the procurement of materials and equipment by unilaterally notifying the Contracted Party as laid down in the terms of reference.